

BUSINESS

B4

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Communications Workshop on Wed.

Quality New Mexico will conduct a workshop on improving business communication methods on Wednesday from 8:30 a.m.-noon at the Center for Nonprofit Excellence United Way of Central New Mexico, 2340 Alamo SE, second floor.

The professional development workshop is designed for business owners, board chairs, executive directors, managers, supervisors, group/team leaders — all those responsible for disseminating critical information directly or indirectly.

Workshop cost is \$25 per person, which includes take-away materials, morning refreshments and lunch. To register, call Tsiporah Nephesh at 505-247-3671.

Co-sponsor of the workshop is the New Mexico Economic Development Department. Collaborator is the United Way of Central New Mexico Center for Nonprofit Excellence.